

Holton Parish Council meeting was held on Monday 13th July 2022 starting at 7.30 pm in Holton Village Hall Committee Room

Present:

Chairman - Robert Barter
Vice-chairman – Allan East
Councillor - Roger Farrow
Councillor – Brian Pridmore
Councillor – Andy Murray
Parish Clerk - Sonja Barter

Also present:

1. Apologies:

1a. Declarations of interest: Robert Barter declared an interest in agenda item 6 Definitive map modification order completion.

1b. Register of Members Interest

All Parish Councillors have received details of the new Register of Members Interest which need to be completed now that the Code of Conduct 2022 has been adopted.

2. To confirm the minutes of the meeting of the council held on Monday 13th June 2022 which had been circulated to all councillors before the meeting.

Proposed by Andy Murray

Seconded by Robert Barter

All agreed

OPEN FORUM

3. District and County Councillor Reports

No District/County Councillor present

4. Matters Arising from the Minutes:

Orchard boundary and fencing. RT Landscapes to schedule the works and order the materials and confirm boundary length as identified with the residents of Holton House.

Help for Ukrainian Refugees. Allan East has put details in the July HWW News. Two Ukrainian families are seeking accommodation in the area.

Some Parish Councillors still having difficulties with emails. Brian Pridmore to forward link to setting up the PC emails.

5. Wheatley Park School Access

5.1 Allan East has circulated a draft letter to Paul James (River Learning Trust) Tim Martin (Headteacher Wheatley Park School) Philip Baillieu (Governor Wheatley Park School) . This draft letter was approved and the clerk instructed to forward the letter.

6. Update on the progress of The Definitive Map Modification Order application.

Robert Barter left the room and took no part in the discussion.

The final version of the DMMO summary of proposals was approved subject to some photo amendments to decrease the file size which had resulted in uploading issues. The Clerk was instructed to forward the document to Countryside Records OCC.

Agreed: Brian Pridmore, Allan East and Andy Murray.

Roger Farrow wanted it noted that he disagreed strongly with the Parish Council decision to apply for a public footpath through a school campus and wished to disassociate himself from the decision to make a request for a DMMO application.

7. Traffic, Road and Highway Matters

Warren Farm corner – Highways carried out some extensive repairs and re-surfacing work.

8. Financial Matters

a. Accounts submitted for payment

Clerk's Salary July		455.00
Taylor Landscapes Village (April 2022)	VAT £49.00	294.00
Taylor Landscapes Orchard	VAT £47.20	283.20
Taylor Landscapes Churchyard	VAT £48.00	288.00
Taylor Landscapes Village	VAT £28.00	168.00
Winckworth Sherwood Transfer Fees in advance Churchyard		
	VAT £270.00	1660.00
Holton Village Hall Hire – 12 Apr. 9 May, 13 Jun		50.00
Eugenia Skelly Internal Audit 2021/22		109.00

b. Bank balances after paying above amounts and monies received

Deposit £29,206.88 Current £344.51

c. Monthly Cash Reconciliation with Bank Statement

Andy Murray checked the cash balances with the bank statement agreed the figures and signed the cash reconciliation.

It was proposed by Andy Murray and seconded by Allan East that the Clerk's Report be accepted, cash balances reconciled and the accounts paid.

All Agreed

8. Churchyard

Solicitors have been engaged and the transferor's fees paid in advance to enable the process to start. Richard Hunt's solicitors have forwarded a TR1 which should be a TP1 which has been requested by the Church solicitors.

9. Playground Proposals

Final Proposals to be put together to form a spec for the Orchard play equipment and obtain final quotes to be ready for the Grant application in October.

10. Planning applications:

none

11. Planning Decisions (South Oxfordshire District Council):

None

12. Reports

Enforcement SE20/188. Holton Field Groundworks Land adjacent Wheatley Park School, Holton. OX33 1PZ. It is believed that a planning application has been submitted and will be discussed when the details are before the PC.

Holton Village Hall Management Meeting. Brian Pridmore reported to the Parish Council and tendered his resignation from his role as a Parish Council appointed Trustee on the Village Hall Management Committee. His resignation was accepted and Andy Murray agreed to be the Holton Parish Council appointed Trustee. The Clerk to inform the Village Hall Management Committee of the change and contact details of the new appointee Trustee. The recommendations contained in the report were considered but no further action was deemed necessary.

Brookes Liaison Group – Robert Barter and Brian Pridmore – Director of Estates Jerry Woods was contacted and will in future inform the BLG of any updates on the Brookes Wheatley site sale progress.

Brookes Residents' Meeting – Roger Farrow – Nothing to report.

Wheatley and Holton Good Neighbour Scheme – Deborah Bale – Nothing to report.

Neighbourhood Plan (Wheatley) – Roger Farrow. A summary of proceedings of the NP has been received.

Holton Orchard Committee - Andy Murray passed over his role as PC representative on the Orchard Committee and Allan East was appointed to the role.

13. Publications/Letters and forthcoming events

Wheatley and Holton Play and Activity Day Saturday 16th July.

14. Items for referral to a future meeting

15. Date of next meeting. The next Parish Council Meeting will be held on Monday 12th September 2022 starting at 7.30 pm. There being no further business the meeting closed at 9.43 pm.